

Instructions for Downloading and Printing Off Mathletics Achievement Certificates

IMPORTANT NOTE: Your child must have completed all assigned activities in order to be able to access their achievement certificates, or indeed, access other parts of the Mathletics site.

If you wish to download or print off your child's Mathletics achievement certificates, please follow the instructions below:

- 1) Log onto your child's Mathletics account
- 2) On the right hand side of the page you should find a box marked "My Progress" , which contains a Pie Chart similar to the one below. Please click on the pie chart.



- 3) When the next screen appears, you should find a box marked "My Certificates" similar to the one below. Please click on the box.



- 4) You will then see a list of certificates your child has earned. You can then click on the relevant certificate and download it to your computer. Note: If there are lots of certificates you can narrow the selection by choosing the appropriate year in the filter box – default "Lifetime" below the medals table.